

WEB TIPS

Tips and tricks for using
rjschinner.com



RJ Schinner has several ways to search our website – making it easier to find the products you're looking for.

CATEGORY. Browse through categories to find all related products in a specific group. *Handy when you need to compare a variety of similar products.*

MANUFACTURER. Easily see manufacturer's entire product lines, or just all products in one specific category. *Great for discovering a single manufacturer's offerings.*

KEYWORD. Type in a keyword, description, or item number and return all matching results – similar to Bing or Google. *Useful if you have a specific descriptor and want to see all pertinent results.*

REORDER PADS. Quickly browse through a list of every product ordered for the last 365 days. The Reorder Pad is located near the bottom of My Account page. *Perfect for easily reordering frequently purchased products.*

QUICK PADS. Search and add up to ten products at once (see below for instructions). The Quick Pad is located near the bottom of My Account page. *Ideal for ordering multiples of products with known item numbers.*

Quick Pad Can Be Quicker

To use the quick pad most efficiently, follow these steps:

- 1 – Type in your desired item numbers and quantities.
- 2 – On the results screen, click View Results for any items with multiple results.
- 3 – Add the desired quantity of your desired product to your cart.
- 4 – Click Summary under Product Search Results at the top of the screen.
- 5 – Repeat steps 2 through 4 for the rest of your items with multiple results.

Two Types of Reorder Pads

Two types of reorder pads available at www.rjschinner.com.

- 1 – Use the reorder pad link on your My Account page to view item profiles and add items to your cart.
- 2 – Use the reorder pad link on the Price Book page to download a reorder pad spreadsheet for offline use.

..... QUESTIONS OR COMMENTS? EMAIL MATT AT MPICKARD@RJSCHINNER.COM